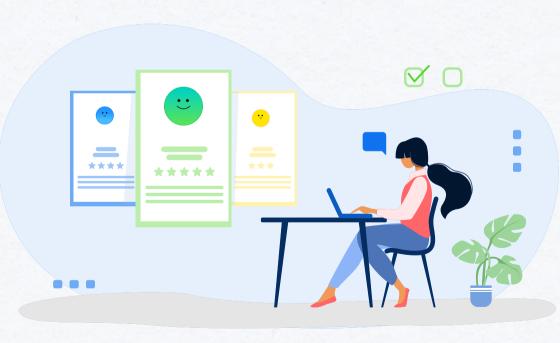
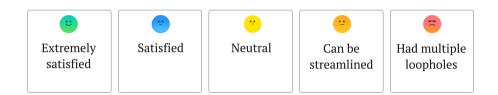
# Employee Onboarding Survey



The survey consists of three sets of questions. Each set is designed to help assess the experience of new joiners at various stages of their onboarding journey.

### **Recruitment Experience**

1. How satisfied were you with the recruitment process?



2. What was the best thing about the hiring process? (Multiple options can be selected)

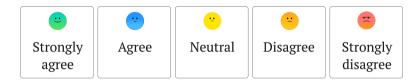
HR availability
Ease of information gathering
Introductory sessions
Process readiness of coordinating departments
All the above

### 3. How do you feel about the welcome kit received?

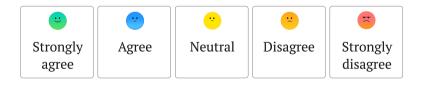


# 4. Do you agree with the following statements about the welcome kit?

a. It had everything I needed to kick-start work.



b. I received the welcome kit on time without hassle.



c. All items of the welcome kit were properly packed and suffered no damage.



d. In case of d	amage to ce	rtain items,	kindly list th	nem below:
Do you agre	e with the	following s	statement?	
a. I received a	ccess to offi	ce systems o	on time.	
Yes		No		
b. My system beforehand		red and kep	t ready for m	y use
c. I got access			oortals on tir	ne.
O Yes		No		
d. I was assig	ned an HR bu	ıddy before	day one.	
O Yes		No		
e. I am satisfi	ed with the I	HR buddy ex	sperience.	
·		·	ä	
Strongly agree	Agree	Neutral	Disagree	Strongly disagree

f. My team members have been prompt in assisting me.

<del>U</del>	•	·	-	<u>~</u>
Strongly agree	Agree	Neutral	Disagree	Strongly disagree

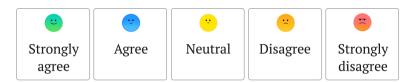
# 6. What can be improved in the hiring process? (Multiple options can be selected)

<ul><li>Interview planning</li></ul>	
Documentation assistance	
Process walkthrough	
☐ Interactiveness of the hiring process	
Others:	

### **Onboarding Experience**

# 1. Do you agree with the following statements?

a. My onboarding process was convenient and hassle-free.



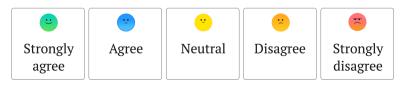
b. I received proper guidance on existing processes and responsibilities.



c. I am clear about my role within the organization.



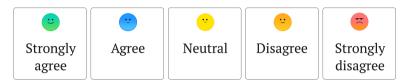
d. I feel welcomed in my team and organization.



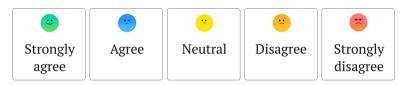
e. My work environment matches my expectations.



f. I have adjusted well to my new role.



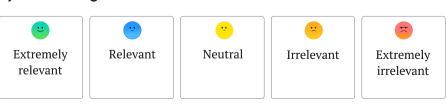
g. I got all the resources to start working productively.



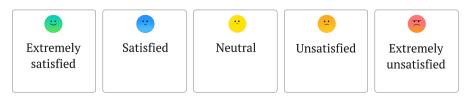
h. I am satisfied with the career roadmap charted for me.



# 2. How relevant are your role-based conversations with your manager?



# 3. Are you satisfied with the response time of your managers?



## 4. Rate your overall onboarding experience:



# 5. What would have made the onboarding experience better? (Multiple options can be selected)

☐ Video walkthroughs of the onboarding process
PDFs detailing the journey
☐ More one-on-one interactions between team members
Frequent updates on upcoming steps
Other

### **Post-onboarding Experience**

# 1. Do you agree with the following statements?

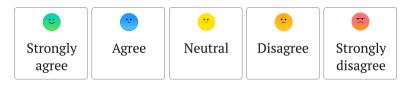
a. I am well-settled in my role.



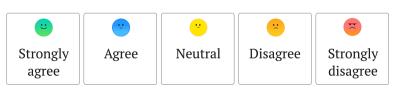
b. I feel empowered to take up new projects.



c. I am given the freedom to voice my opinions.



d. I feel I am contributing to the bigger picture and organizational goals.



2. How do you feel about the guidance you have received till this point?



3. What needs the most improvement in the new employee experience? (Multiple options can be selected)

Training and development
Communication regarding the onboarding journey
Response time of team members
Facilities for self-service
Others

4. How would you rate your overall experience?





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